



City of Columbia, Tennessee

BIDDER AND VENDOR APPLICATION

MAIL OR FAX THIS APPLICATION TO: CITY OF COLUMBIA
FINANCE DEPARTMENT / PURCHASING
700 NORTH GARDEN ST
COLUMBIA TN. 38401
FAX # 931-381-7722

CHECK ONE: *INITIAL APPLICATION* *REVISION*

BIDDER /VENDOR INFORMATION

BUSINESS NAME _____

MAILING ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE _____ **FAX** _____

WEB SITE: _____ **EMAIL:** _____

Remittance Address (if different)

CITY _____ **STATE** _____ **ZIP** _____

TAX INFORMATION

LEGAL NAME ON TAX RETURN FOR IRS _____

TYPE OF TAXPAYER (SELECT ONE AND FILL IN ID #)

CORPORATION PARTNERSHIP NOT FOR PROFIT SOLE PROPRIETOR

FEDERAL ID # _____

TYPE OF BUSINESS

(USE THE CODES LISTED IN APPENDIX 1 – INFORMATION & INSTRUCTIONS)

TYPE OF BUSINESS

- | | |
|--|---|
| <input type="checkbox"/> Agricultural, forestry, fishing | <input type="checkbox"/> Service Industry |
| <input type="checkbox"/> Mining | <input type="checkbox"/> Manufacturing / Producer |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Professional Service |
| <input type="checkbox"/> Wholesale / Distributor | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Retail / Dealer | <input type="checkbox"/> Not for Profit |

OWNERSHIP CLASS

- | | |
|---|--|
| <input type="checkbox"/> African American Owned | <input type="checkbox"/> Women Minority Owned |
| <input type="checkbox"/> Native American Owned | <input type="checkbox"/> Hispanic American Owned |
| <input type="checkbox"/> Asian American Owned | <input type="checkbox"/> Disabled Owned |
| <input type="checkbox"/> All Others | |

COMMODITY / SERVICE CODE

These codes generally describe the types of goods and services offered by your firm and while they are somewhat general they do aid us in directing information regarding purchasing opportunities and inquiries. Your firm may supply one or more different goods or service therefore please enter ALL that apply. (The list of codes are available on the City's website)

CONTACTS

PERSON & TITLE

PHONE #

TYPE OF INFO

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____