

**City of Columbia**  
HISTORICAL ZONING COMMISSION  
JULY 14, 2016

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**CALL TO ORDER:**

The July meeting of the Historical Zoning Commission for the City of Columbia was called to order at 4:07 p.m. The meeting was held in Council Chambers, City Hall.

**ROLL CALL:** All present and included the following:

Present were: Mr. Joe Kilgore  
Dr. Terry Hendrickson (arrived late)  
Mr. George Nuber  
Ms. Kim Hayes  
Mr. Adam Southern  
Mr. Harvey Church  
Mr. Ray Pace

Other attendees: Ms. Liz Olmstead, City Planner  
Ms. Kristi Martin, Downtown Commercial HD Representative  
Ms. Melissa Sanders, Secretary

**APPROVAL OF MINUTES:**

The June minutes were presented for approval. Mr. Kilgore made the motion to approve the minutes with Mr. Southern seconding the motion. Motion approved with a vote of seven to zero.

**AGENDA ITEM #3**

**Docket# HZC-2016-13**

**Request from Charlie Burchell to remove brick over existing 2<sup>nd</sup> floor windows in the rear of the building at 108 W 7<sup>th</sup> Street.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Mr. Southern made the motion to approve with Mr. Church seconding the motion. Motion passed with a vote of seven to zero.

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**AGENDA ITEM #4**

**Docket# HZC-2016-14**

**Request from The Book Nook Café for signage approval at 808 Walker Street.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Ms. Laura Nutt was present to answers questions. Discussion ensued concerning the size of the sign. Ms. Nutt requested a copy of the historic guidelines. Mr. Nuber made the motion to approve the signage with the condition that the height of the sign be lowered to five (5) feet in height and will allow the overage in square footage. Dr. Hendrickson asked if the applicant understood that she was within a historic district. Dr. Hendrickson seconded the motion. Motion passed with a vote of seven to zero.

**AGENDA ITEM #5**

**Docket# HZC-2016-15**

**Request from Bonnie Esslinger with Bleu 32 for signage approval at 108 W 7<sup>th</sup> Street.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Ms. Esslinger was present to answer questions. Mr. Nuber inquired about the materials underneath the proposed signage location. Dr. Hendrickson asked if the sign would be lit. Discussion ensued about the materials underneath the signage. Ms. Teresa Prober, Historic Preservationist with South Central TN Development District, also stated concerns. Ms. Esslinger stated that if the materials underneath did not support her proposed signage then she would like to mount a wooden sign with the same design on it in a smaller scale. Mr. Nuber stated if the proposed signage is not feasible then Ms. Esslinger would need to return to the Historic Zoning Commission for alternate approval. Mr. Pace made the motion to approve with Mr. Southern seconding the motion. Motion passed with a vote of seven to zero.

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**AGENDA ITEM #6**

**Docket# HZC-2016-16**

**Request from Kim Willis for First United Methodist Church to demolish two (2) accessory structures behind the existing church at Tax Map 099ADA Parcel 2.01.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Ms. Willis was present to answer questions. Ms. Hayes asked about the rear yard for the property owners on W 6<sup>th</sup> Street that backs up to this property. Mr. Kilgore made the motion to approve with Dr. Hendrickson seconding the motion. Motion passed with a vote of seven to zero.

**AGENDA ITEM #7**

**Docket# HZC-2016-17**

**Request from Kristy Bell with The Mercantile for signage approval at 32 Public Square.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Ms. Bell was present to answer questions. Ms. Bell did not realize that painting on a historic brick structure was not encouraged. She proposed an alternate sign that the property owner would also be in favor of made with simple metal letters that mount to the building. Ms. Hayes made the motion to approve with Mr. Kilgore seconding the motion. Motion passed with a vote of seven to zero.

**AGENDA ITEM #8**

**Docket# HZC-2016-18**

**Request from Marcus Malone with Marco's at 822 South for construction of a deck and signage approval at 822 S Main Street.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Mr. Malone was present to answer questions and apologized for work being done before approval. He didn't realize exterior work in the rear of the building would need to be approved through the Commission. Mr. Nuber asked about

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the conditions of the construction and Ms. Olmstead stated that the project would need to meet codes and have permits issued. Mr. Nuber also stated that any additional signage would be limited to the total square footage allowed per the district guidelines. Mr. Church made the motion to approve with Mr. Southern seconding the motion. Motion passed with a vote of seven to zero.

**AGENDA ITEM #9**

**Docket# HZC-2016-19**

**Request from Paul Varney Construction for construction of an elevator shaft at the rear of the existing building at 708 N Main Street.**

**Staff Recommendation:**

Ms. Olmstead presented the details of the staff report.

**Discussion:**

Mr. Montee Sneed, owner, was present to answer questions. He described his project to the Commission and stated that the future signage in the rear would be submitted for approval at the appropriate time. Ms. Hayes made the motion to approve with Mr. Church seconding the motion. Motion passed with a vote of seven to zero.

**OTHER BUSINESS:**

In other business, discussion included the vacancy of a Barrow Court representative, the historic district boundary lines for West End Baptist Church, and the pursuit of a grant to hire a consultant for the writing of new historic guidelines. Staff will follow up with the city attorney concerning the letter presented by West End Baptist Church and the historic district boundary and present findings at next month's meeting.

**ADJOURNMENT:**

Meeting adjourned at 5:31 p.m.



Historical Zoning Commission Chairman,  
George Nuber



Date