



APPLICATION FOR STANDARD BUSINESS TAX LICENSE

ALL QUESTIONS MUST BE ANSWERED COMPLETELY. INCOMPLETE AND UNSIGNED APPLICATIONS WILL DELAY PROCESSING. FOR ASSISTANCE, PLEASE CONTACT YOUR LOCAL COUNTY CLERK OR DESIGNATED CITY OFFICIAL.

1. INDICATE THE CLASSIFICATION IN WHICH YOU ARE REGISTERING. CLASSIFICATION IS DETERMINED BY THE DOMINANT BUSINESS ACTIVITY. INDICATE ONLY ONE CLASSIFICATION.				Fiscal Year
Classification 1A	Classification 1C	Classification 1E	Classification 3	Ending Month
Classification 1B	Classification 1D	Classification 2	Classification 4	

2. REASON FOR APPLYING: 1. New business 2. Additional location 3. Purchase of existing business	3. DATE BUSINESS BEGAN IN TENNESSEE AT THIS LOCATION:
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4. BUSINESS NAME AND EXACT LOCATION	5. BUSINESS MAILING ADDRESS
BUSINESS NAME	NAME (ENTER LEGAL NAME, IF DIFFERENT)
STREET OR HIGHWAY (DO NOT USE P.O. BOX NUMBER OR RURAL ROUTE NUMBER)	P.O. BOX, STREET, ROUTE, OR HIGHWAY
APARTMENT OR SUITE NUMBER (DO NOT ENTER P.O. BOX OR RURAL ROUTE NUMBER)	APARTMENT OR SUITE NUMBER
CITY STATE ZIP CODE	CITY STATE ZIP CODE

6. COUNTY/CITY IN WHICH BUSINESS IS LOCATED	7. BUSINESS TELEPHONE NUMBER ()	8. CONTACT PERSON'S NAME
IS THIS IN THE CITY LIMITS OF COLUMBIA	BUSINESS FAX NUMBER ()	CONTACT E-MAIL ADDRESS

9. ENTER ENTITY'S FEDERAL EMPLOYER'S IDENTIFICATION #	APPLIED FOR
	NOT REQUIRED

10. CURRENT SALES TAX NUMBER FOR THIS BUSINESS LOCATION	APPLIED FOR
	NOT REQUIRED

11. TYPE OF OWNERSHIP (SELECT ONE):	12. TN SECRETARY OF STATE ID #, IF APPLICABLE
SOLE PROPRIETOR JOINT (COUPLE) CORP - SUB S LP	
GEN PARTNERSHIP CORPORATION LLC LLP	

13. DESCRIBE THE BUSINESS ACTIVITY AT THIS LOCATION, STATING THE MAJOR PRODUCTS AND/OR SERVICES SOLD:

14. IDENTIFY OFFICERS, PARTNERS, OR INDIVIDUAL OR COMPANY OWNERS (SEE INSTRUCTIONS)

(1) NAME	HOME TELEPHONE #	SOCIAL SECURITY #
HOME ADDRESS (DO NOT USE P.O. BOX #) CITY	STATE	ZIP CODE

Member	Officer	Partner	Owner - Individual	Owner - Company	Shareholder
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(2) NAME	HOME TELEPHONE #	SOCIAL SECURITY #
HOME ADDRESS (DO NOT USE P.O. BOX #) CITY	STATE	ZIP CODE

Member	Officer	Partner	Owner - Individual	Owner - Company	Shareholder
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15. THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF. (THIS APPLICATION MUST BE SIGNED BY THE INDIVIDUAL OWNER, A PARTNER, OR AN OFFICER OF THE CORPORATION. THE SIGNATORY MUST ALSO BE LISTED IN ITEM 14.)	FOR OFFICIAL USE ONLY
SIGN HERE: SIGNATURE of PERSON IDENTIFIED IN ITEM 14 (DO NOT PRINT OR USE STAMP)	
TITLE	DATE

THIS APPLICATION MUST BE RECEIVED WITHIN 20 DAYS FROM COMMENCEMENT OF BUSINESS OR PENALTY AND INTEREST WILL APPLY.

Application Fee	\$ 15.00
Penalty (5% for each 30 days or fraction thereof not to exceed 25%)	_____
Interest (7.25% per annum from delinquent date until paid)	_____
Total Payment Due, MAKE CHECK PAYABLE TO CITY OF COLUMBIA	\$ _____

PLEASE NOTE: IF YOU CLOSE OR SELL YOUR BUSINESS YOU MUST CONTACT TN DEPT OF REVENUE

**The Columbia City Council has enacted a Zoning Ordinance with certain restrictions and guidelines. Please contact Liz Olmstead in our Grants and Planning Department at Customer Service at City Hall should you have specific questions. The telephone number of the Grants and Planning Department is 931-560-1560.

***One specific restriction we are very interested in is the unlawful use or display of portable signs. Please be aware the placement of these signs on your property is illegal. The only exception is using them as a permanent sign with specific installation and placement requirements. Information to make these signs legal can be obtained from the Grants and Planning Department.

**NOTICE
PLEASE READ CAREFULLY**

The only condition precedent to the issuance of a business license is payment of a business tax. Receipt of this license does not mean that the location of the business meets the requirements of the municipal zoning, fire, electrical or building code ordinances.

An individual who violates the municipal ordinances listed above cannot use the issuance of a business license as defense. Violations of these ordinances will be enforced as prescribed therein, regardless of the possession or non-possession of the business license required by Tennessee Code Annotated Section 67-4-723.

The City of Columbia urges each person who receives a business license to check with the appropriate officials, including the Director of Grants and Planning, the Fire Chief, and the Building Inspector in order to determine if the location of the business meets the requirements of all municipal ordinances.

CITY OF COLUMBIA

BY Molly Benderman
Molly Benderman, City Recorder

I have read the above Notice, and fully understand that the issuance of a business license does not have any bearing on whether or not the location of my business violates any municipal ordinances.

This the _____ day of _____, 20____.

Signature of Owner

BUSINESS NAME _____
BUSINESS ADDRESS _____

BUSINESS LOCATION VERIFIED BY: _____